

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**January 23, 2020
6:00 pm**

1. Call to Order
2. Invocation
3. Roll Call
4. Consent Agenda:
 - A. Approval of Minutes January 9, 2020 Regular Council Meeting
 - B. Approval of December 2019 Financial Report
5. Communication from Citizens
6. Communication from Councilmembers
7. Communication from City Manager
8. Old Business: None
 - A. **ORDINANCE NO. 1122** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED (2nd and final reading)
 - B. **ORDINANCE NO. 1123** – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (2nd and final reading)
9. New Business:
 - A. **RESOLUTION NO. 3014** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH _____ FOR SITE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES RELATED THE CAMP JORDAN SOCCER COMPLEX
 - B. **RESOLUTION NO. 3015** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT (SETDD) TO PROVIDE PROFESSIONAL GRANT ADMINISTRATIVE SERVICES FOR THE LOCAL PARKS AND RECREATION FUND (LPRF) GRANT

- C. **RESOLUTION NO. 3016** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE CITY TO ACCEPT A DONATION OF USED OFFICE FURNITURE FROM EMERSON RUSSELL
- D. Discussion/Review of Strategic Planning Report
- E. Discussion of Tentative Agenda Items for the February 13, 2020 Council Meeting (see Attachment A)

10. Adjourn

**ATTACHMENT A
TENTATIVE AGENDA ITEMS
FOR FEBRUARY 13, 2020**

Consent Agenda:

B. Declaration of Surplus Property

Old Business: None

New Business: None

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF EAST RIDGE**

**January 9, 2020
6:00 pm**

The East Ridge City Council met pursuant to notice on January 9, 2020, 6:00 pm at East Ridge City Hall.

Mayor Williams called the meeting to order.

Ashley Wade, Director of Children's Ministries at Jones Memorial United Methodist Church, gave the invocation. All joined in the Pledge of Allegiance to the Flag.

Present were: Mayor Williams, Vice Mayor Helton, Councilmember Cagle, Councilmember Chauncey, Councilmember Witt, City Manager Dorsey, City Attorney Litchford, and City Recorder Middleton.

Consent Agenda:

- A. Approval of Minutes December 12, 2019 Regular Council Meeting
- B. Approval of November 2019 Financial Report

Councilmember Chauncey made a motion, seconded by Mayor Williams, to approve the Consent Agenda. Roll call vote: Vice Mayor Helton - abstain; Councilmember Cagle - yes; Councilmember Chauncey - yes; Councilmember Witt - abstain; Mayor Williams - yes. Motion approved. Mayor Williams stated that the local option sales tax is up 6.9% and the state shared revenue is up 5%.

Communication from Citizens:

Harris Housley stated he served 32 years as a reserve officer for the City and attends Community Baptist Church. He thanked the Council for the condolence letter for the recent loss of their pastor and the police funeral escort. He stated a member of the church bought 15 bibles in honor of the East Ridge Police.

Charles McCullough, 1214 Reeves Avenue, discussed traffic jams with trucks in the tunnels. He suggested putting officers at the tunnel entrances. City Manager Dorsey stated he is going to talk to TDOT about signage close to Germantown Road that trucks are not allowed in the tunnels. He stated we could increase patrols until we get more signage. Mr. McCullough also discussed project at Camp Jordan and asked Council to consider projects outside of Camp Jordan.

Roger Williams, 1512 McDonald Road, wished to discuss the rezoning of 1509 McDonald Road. He will come back up during the public hearing for the rezoning.

James Harry Scholl, asked what the law is about someone walking on the road when there is a sidewalk accessible. The City Manager will check with Chief Allen regarding this.

Communication from Councilmembers:

Councilmember Cagle and Vice Mayor Helton had nothing at this time.

Councilmember Witt thanked Earl Wilson and Jane Sharpe for their help with the Census. She also stated the Census would have a speaker at the Optimist Club meeting on January 28th, 6:30 at the Community Center. She encouraged citizens to apply for jobs with the Census.

Mayor Williams discussed the following:

- The Mayor changed to another local charity, Friends of East Ridge Animal Services, for the January meetings. Citizens may bring donations for the charity. The organization also has a monthly sale on Greenslake Road with proceeds going to Animal Services.
- Law Enforcement Appreciation Day is today – The Mayor thanked them for putting their lives on the line every day.
- Ronald McDonald House – 1st annual 5k run and 1-mile walk for kids on Jan. 18th at Camp Jordan Park.
- Library – January 16th, 2-5 pm Valentines for Veterans – Participants will be making cards to send to a local VA hospital. January 24th is family movie night.
- Meet the Mayor – January 25th, 10 am at Wally's – speaker to be announced.

Communication from City Manager

- Mr. Dorsey introduced Jonathan Rush, a senior at UTC, who will be an intern with the City through MTAS. He will work Mondays, Wednesdays and Fridays with the City Manager.
- He wished everyone a Happy New Year.
- Mr. Dorsey introduced Stan Allen and Clint Uselton, the new Police Chief and Assistant Police Chief respectively.
- Report on Debt Obligation – We discussed this at the last meeting, but after the meeting we received additional information from the bond fund. We must inform the Council of the debt for the police cars. The debt amount is \$132,748 at 2.83% interest over a 4-year period.

Old Business: None

New Business:

ORDINANCE NO. 1122 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED (1st reading) - City Attorney Litchford read on caption. Finance Director Qualls stated that revenue changed \$2,147,741, because she is showing all border region funds as revenues and will transfer out amounts to the economic development fund as expenditures. Vice Mayor Helton made a motion, seconded by Councilmember Witt, to approve Ordinance No. 1122 on first reading. The vote was unanimous. Motion approved.

PUBLIC HEARING FOR ORDINANCE NO. 1123 - REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT - Mayor Williams opened the public hearing. Rob Carden with Spears Moore Rebman and Williams, spoke representing Roshan Patel, the applicant. Mr. Carden stated this property is next door to the Waverly Motel, which has experienced a decline recently. Mr. Carden presented concepts of development, which may include medical offices, dining, and other storefronts. The Planning Commission approved the request for rezoning with a 6-foot privacy fence or berm and fence. Mr. Carden stated if this rezoning is approved, the Waverly will be torn down.

Mayor Williams asked if anyone wanted to speak in favor of or in opposition to the rezoning.

Roger Woody, 1512 McDonald Road, is opposed and stated this will devalue his property and cause traffic issues.

Stan Elrod, 1511 McDonald, asked if there is a timeline to do these improvements.

Mr. Carden addressed the citizens issues:

1. Mr. Carden cannot determine property values but can say with all the development in this region, he believes values as a whole will rise. He also stated if the Waverly Motel did not exist, property values would increase.
2. He cannot address the timeline at this point because they have not gotten through the rezoning process to go to the next step.
3. He stated this development would have a different kind of traffic from the Waverly. He stated if the property is not rezoned, Mr. Patel has no incentive to tear down the Waverly.

Councilmember Chauncey would like to put a condition on this that no development will occur until the Waverly is demolished. Mr. Litchford stated we could not put that condition on it because the Waverly is a separate piece of property.

Mayor Williams closed the public hearing.

ORDINANCE NO. 1123 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (1st reading) - City Attorney Litchford read on caption. Mayor Williams stated to do the commercial side, this parcel must be rezoned. He wants the Waverly gone, but we cannot put a condition on that. Mr. Litchford will check before second reading to see what can be done. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Ordinance No. 1123 on first reading. The vote was unanimous. Motion approved.

RESOLUTION NO. 3010 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WALLER LANSDEN DORTCH & DAVIS, LLP TO ACT AS GOVERNMENT AFFAIRS COUNSEL TO THE CITY OF EAST RIDGE IN REGARD

TO MATTERS BEFORE THE TENNESSEE GENERAL ASSEMBLY – City Attorney Litchford read on caption. Councilmember Witt made a motion, seconded by Councilmember Chauncey, to approve Resolution No. 3010. The vote was unanimous. Motion approved.

RESOLUTION NO. 3011 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A FIELD ENHANCEMENT AGREEMENT WITH CHATTANOOGA PROFESSIONAL SOCCER MANAGEMENT, LLC - City Attorney Litchford read on caption. City Manager Dorsey stated we have been approached by Chattanooga Professional Soccer Management, LLC (Red Wolves) regarding a public/private partnership regarding Osborne Stadium. The Red Wolves have offered to sponsor the City to help with improvements to the stadium. If they decide to cancel the sponsorship, the City will pay for the lights and other enhancements to the stadium field with funds from hotel/motel tax. Mr. Dorsey stated that the Red Wolves have elite competitions with 100 – 150 teams plus we have a potential of landing a nationally sponsored tournament.

Councilmember Cagle stated that we must come up with \$500,000 for the splashpad. Finance Director Qualls stated that is already in the budget. Mr. Cagle stated he thinks this is a way of getting around the conversion, plus we have an agreement with CFC that we cannot have another soccer association in the park. City Attorney Litchford stated that the conversion is a “go” and the LWCF grant stated we cannot have exclusivity at the park. This agreement will not interfere with CFC. Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3011. Roll call vote: Vice Mayor Helton - yes; Councilmember Cagle - no; Councilmember Chauncey - yes; Councilmember Witt - yes; Mayor Williams - yes. Motion approved.

RESOLUTION NO. 3012 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, INSTITUTING A 180 DAY MORATORIUM ON THE ACCEPTING AND PROCESSING OF APPLICATIONS FOR ANY NEW OUTDOOR ADVERTISING SIGNS AND ON THE CONSTRUCTION AND/OR INSTALLATION OF OUTDOOR ADVERTISING SIGNS, IN ADDITION TO THE CONVERSION OF EXISTING SIGNS AND POSTER PAPER OUTDOOR ADVERTISING SIGNS TO AN ELECTRONIC ADVERTISING OR MESSAGING SIGN, WITHIN THE CITY – City Attorney Litchford read on caption. City Manager Dorsey stated there is a Supreme Court ruling that talks about regulating content on signs which could be unconstitutional. Pursuant to that, TDOT has temporarily suspended their outdoor billboard program which affects signs along state highways and interstates. Cities must make sure their sign ordinances are compliant. He would like to clarify the resolution to state this applies to outdoor advertising that requires state approval. Councilmember Witt made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3012 with the amendment that this would apply only to outdoor advertising that is subject to state approval. The vote was unanimous. Motion approved.

RESOLUTION NO. 3013 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, REGARDING AN APPEAL FROM THE EAST RIDGE HOUSING COMMISSION – City Attorney Litchford read on caption. Building Official Howell stated this case first came before the Housing Commission in February 2019. The Commission ordered a structural engineering report and that was not received by the Commission until June 2019. The Commission continued to pass this case to give the owner

time and in November 2019 the Housing Commission approved demolition of the structure. City Attorney Litchford stated that when the Housing Commission orders a demolition, the property owner can appeal to the City Council and Rick Stallard, the owner has done so within the 10-day required period.

Mr. Howell presented pictures of the property which were entered into the record as Exhibit 1. Mr. Litchford swore in Building Official Howell, Deputy Fire Marshal Flynn and Rick Stallard to testify.

Mr. Flynn stated that the original Notice to Repair noted walls out of plumb, fire damage, electrical issues, etc. The application for the appeals process was unclaimed and unable to forward. At that point, it went to the Housing Commission. Mr. Litchford asked what the condition of the structures are at this point. Mr. Flynn stated the trash and debris has been cleaned up, but the codes issues are the same only with further deterioration. Mr. Litchford asked Mr. Howell what his concerns are with the structural conditions of the building that make it condemnable or uninhabitable. Mr. Howell stated that a portion of the foundation has given way and hydrostatic pressure is pushing on the rear of the building and has buckled the wall. This was noted in the structural engineering report. Mr. Litchford entered the structural engineering report into the record as Exhibit 3.

Mr. Litchford asked Mr. Stallard if he had any questions for staff. Mr. Stallard stated he disagrees but will reserve his comments for later.

Mr. Litchford then asked Mr. Stallard his address and asked if he objected to any of the orders of the Housing Commission. Mr. Stallard stated his address is 446 Sandstone Creek Drive, Ringgold, Georgia. He objected to the last Housing Commission stating that it started at 4:30 rather than the regular time of 5:30 so his case had already been voted on to demolish. Mr. Litchford stated the appeal in front of the Council is separate from the Housing Commission.

Mr. Stallard stated he built the Freedom Church on Seminole Drive in East Ridge. He has built homes in Windstone and in The Legends. He presented pictures of the structure to Council. He stated there was a tree that grew into the foundation, but it is not a load-bearing wall. He presented a letter from his banker. He also wants to repair all three buildings on the property. He stated he bought this property in this condition that it is in, with the intention to make repairs, but then the housing market dropped, so he moved out west to do travel nursing.

Mayor Williams stated the property has been sitting in this condition for 15 years and asked Mr. Stallard how he can guarantee it will not sit there for 15 more years. Mr. Stallard stated he is ready to start on this project immediately.

Councilmember Chauncey made a motion, seconded by Vice Mayor Helton, to approve Resolution No. 3013, which would deny the appeal and reaffirm the order of the Housing Commission. The vote was unanimous. Motion approved.

Mr. Stallard asked what happens at this point. Mr. Howell stated that Mr. Stallard could have it demolished, or the City would demolish it and Mr. Stallard would pay the City.

**Discussion of Tentative Agenda Items for the January 23, 2020 Council Meeting
(Attachment A)**

Old Business:

ORDINANCE NO. 1122 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED (2nd and final reading) – No discussion.

ORDINANCE NO. 1123 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT (2nd and final reading) – No Discussion.

New Business:

RESOLUTION NO. ____ - Request for Proposals for Irrigation of Soccer Fields at Camp Jordan Park – Parks and Recreation Director Wilson stated over the last few years, there has not been an adequate water supply for the fields and this proposal would help repair that issue. City Manager Dorsey stated in August 2019, the City spent \$7,000 watering soccer fields. We already have an inlet in the creek and we are looking at options to use that.

RESOLUTION NO. ____ - Request for Qualifications for Site Design and Construction Administration Services for Athletic Field Improvements at Camp Jordan Park – Director Wilson stated this relates to adding four more soccer fields at Camp Jordan. Last year we had three soccer clubs playing at the park. Mr. Dorsey stated this would be for the design to get the fields graded, irrigated, sodded and to run conduit for future lighting.

The meeting was adjourned.

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711*

MEMORANDUM

TO: Mayor & City Council
City Manager

FROM: Diane Qualls, CMFO
Finance Director

SUBJECT: **Financial Statement – December 2019**

DATE: January 16, 2020

General Fund – Local Option Sales Tax continues to be more than last year, 6% increase as of December. Building permits collections have doubled from what the city collected at this time last year. This continues to increase due to more projects in the Border Region District, more new residential housing and remodeling going on in the City. The sales tax that the city collects as part of our state shared revenue is up 5% over last year. **The census is very important in this regard as all state shared revenue is based on population.** Expenditures are only slightly over where they should be at this time 50%, (.54%) due in part to some departments having one-time expenditures early in the year. The Budget Amendment if passed tonight will be reflected in the January Report

Please note that the State anticipates revenue collections to be lower than expected in the coming months which could eventually filter down to the local level.

City of East Ridge

Summary Financial Statement of Revenues and Expenditures
Dec-19

FISCAL YEAR ENDING JUNE 30, 2020		Spent YTD			2020	
		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
110 General Fund						
REVENUE						
31100	Property Taxes	5,031,800	485,491	614,958	12.22%	50.00%
31200	Property Taxes (Delinquent)	425,000	271,697	282,995	66.59%	50.00%
31610	Local Sales Tax - Co. Trustee	2,484,411	1,143,831	1,220,009	49.11%	50.00%
31611	Incremental State Sales Tax	538,503	512,860	2,540,996	471.86%	50.00%
31710	Wholesale Beer Tax	375,000	172,190	171,199	45.65%	50.00%
31800	State Net Allocation	235,000	15,264	16,740	7.12%	50.00%
31810	Minimum Business Licenses	4,000	934	2,334	58.36%	50.00%
31820	Gross Receipts Tax	0	3,228	0	0.00%	50.00%
31824	Solicitors' Permit	200	100	0	0.00%	50.00%
31827	5% State Commission	20,000	1,718	0	0.00%	50.00%
31912	* Cable TV Franchise Tax	342,000	97,056	69,386	20.29%	50.00%
31961	Liens Collected by Trustee	10,000	839	14,444	9.38%	50.00%
32120	Wrecker Licenses	350	0	100	28.57%	50.00%
32200	Alcoholic Beverage Tax	50	0	72	0.00%	50.00%
32210	Beer Licenses & Etc.	6,000	3,910	5,413	90.21%	50.00%
32220	Liquor Licenses	2,250	0	1,650	73.33%	50.00%
32225	Fireworks Fees/Permits	3,000	0	0	0.00%	50.00%
32226	Annual Fireworks Permit Fee	300	0	0	0.00%	50.00%
32610	Building Permits	80,000	36,404	52,886	66.11%	50.00%
32615	Fire Preventions/Permits	500	250	550	110.00%	50.00%
32620	Electrical Permits	20,000	8,700	12,772	63.86%	50.00%
32630	Plumbing Permits	10,000	3,735	6,497	64.97%	50.00%
32640	Natural Gas Permits	1,300	720	523	40.23%	50.00%
32650	Excavating Permits (St. Opening	1,000	60	1,480	148.00%	50.00%
32660	Zoning Permits	2,000	0	0	0.00%	50.00%
32671	Regular Sign Permits	2,000	1,135	740	37.00%	50.00%
32672	Temporary Sign Permits	500	165	75	15.00%	50.00%
32690	Plan Review Fees	0	0	50	0.00%	50.00%
32691	Tree Trimming Permits	50	60	50	100.00%	50.00%
32905	Other Code Enforcement Fees	25,000	9,171	10,656	42.62%	50.00%
32960	Yard Sale Permits	250	120	110	44.00%	50.00%
32990	Mechanical Permits	5,000	2,760	6,358	127.16%	50.00%
33410	State Law Enforcement Education	27,000	0	0	0.00%	50.00%
33430	State Fire Service Educational Grant	15,600	0	0	0.00%	50.00%
33510	State Sales Tax	2,007,781	751,258	788,207	39.26%	50.00%
33511	Interstate Sales Tax	2,000	0	1,986	79.89%	50.00%
33515	State Sales Tax/Telecommunications	3,500	1,880	0	0.00%	50.00%
33520	State Income Tax	30,000	0	0	0.00%	50.00%
33530	** State Beer Tax	10,989	5,264	5,199	47.32%	50.00%
33540	State Mixed Drink Tax	15,205	6,445	5,992	39.40%	50.00%
33552	State-City Streets And Transportation	43,958	17,357	17,354	39.48%	50.00%
33560	Seized/Awarded by State	0	0	0	0.00%	50.00%
33591	* TVA - Gross Receipts Tax	259,352	62,108	64,507	24.87%	50.00%
33593	Corporate Excise Tax	2,500	0	0	0.00%	50.00%
34121	Clerks' Fees - Business Tax	2,000	780	480	24.00%	50.00%
34211	Accident Report Charges	6,500	3,529	8,580	132.00%	50.00%
34212	Driver Licenses Reinstatement Fee	2,000	815	415	20.75%	50.00%
34221	Ridgeside Fire Service Contract	99,675	55,787	49,838	50.00%	50.00%
34231	Police Services	0	120	0	0.00%	50.00%
34314	Mowing	8,820	0	0	0.00%	50.00%

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
34500	Donations-Other than Spay/Neuter	0	0	4,500	0.00%	50.00%
34515	Rabies & Spay/Neuter Cert.	800	430	220	27.50%	50.00%
34516	Registration	4,000	1,765	530	13.25%	50.00%
34517	Adoption	8,775	5,155	2,620	29.86%	50.00%
34518	Board & Impound Fees	4,500	1,900	995	22.11%	50.00%
34520	A/S Donations-Designated	3,000	977	1,740	58.00%	50.00%
34640	Rentals - ERHS Complex	4,500	2,950	2,700	60.00%	50.00%
34641	Indoor Soccer Income	155,000	150,686	132,668	85.59%	50.00%
34642	Community Center Income	13,000	6,697	7,924	60.95%	50.00%
34643	Outdoor Soccer Fees	70,000	28,688	25,532	36.47%	50.00%
34644	Baseball Fees	11,000	4,805	5,685	51.68%	50.00%
34645	Softball Fees	10,000	3,382	6,035	60.35%	50.00%
34646	Gate	12,000	8,511	0	0.00%	50.00%
34647	Old School Hard Ball	5,000	940	1,160	23.20%	50.00%
34648	Adult League - Softball	0	0	2,800	0.00%	50.00%
34649	Concerts/Events - Camp Jordan	0	0	0	0.00%	50.00%
34651	Multi-Purpose Building (Arena)	100,000	55,450	57,250	57.25%	50.00%
34652	Pavilion Rental	5,000	1,750	3,550	71.00%	50.00%
34653	Track Rental	500	200	117	23.40%	50.00%
34654	Field Rental	32,000	15,615	24,972	78.04%	50.00%
34655	Amphitheater	5,000	2,250	2,900	58.00%	50.00%
34656	Concessions	30,000	9,184	9,490	31.63%	50.00%
34657	Overnight - Rv Rental	6,000	3,340	3,760	62.67%	50.00%
34658	Tournament Team Fees	2,500	0	0	0.00%	50.00%
34712	Sponsorship/Parks & Rec	20,000	0	16,000	80.00%	50.00%
34720	Football Gate	5,500	0	4,646	84.47%	50.00%
34751	Basketball Gate	16,500	0	865	0.00%	50.00%
34742	Basketball Player Fees	5,500	7,795	5,045	91.73%	50.00%
34743	Football Player Fees	1,200	5,692	3,055	254.58%	50.00%
34744	Photography	1,000	883	661	66.06%	50.00%
34745	Vending/Concessions	2,000	177	1,446	72.32%	50.00%
34746	Cheerleading	5,000	4,345	1,345	26.90%	50.00%
34747	Rent-Arena Equipment	35,000	21,522	22,886	65.39%	50.00%
34749	Select Soccer	42,000	20,000	20,167	48.02%	50.00%
34750	Red Wolves - Rec Soccer	0	0	0	0.00%	50.00%
34760	Library Charges	1,800	685	857	47.63%	50.00%
34761	Library - Copies	1,500	577	889	59.24%	50.00%
34794	Community Center M. Fee	1,500	560	770	51.33%	50.00%
35100	Municipal Court Fines & Costs	360,000	204,102	158,709	44.09%	50.00%
35110	Fortfeiture of Bond	0	4,500	2,500	0.00%	50.00%
35150	Diversion Filing	300	0	200	66.67%	50.00%
36100	Interest Earnings	12,000	7,231	5,503	45.86%	50.00%
36211	Rent - Cell Tower	15,527	7,763	8,963	57.73%	50.00%
36330	Sale Of Equipment	20,000	260	0	0.00%	50.00%
36350	Insurance Recoveries	20,000	30,752	5,000	25.00%	50.00%
36724	Settlements (Lawsuits)	0	0	0	0.00%	50.00%
36901	Pipes/Culverts	5,000	1,651	1,915	38.29%	50.00%
36902	Repayment - Damages	0	0	0	0.00%	50.00%
36903	Christmas Parade	500	130	370	74.00%	50.00%
36905	Donation - Designated Police	0	0	0	0.00%	50.00%
36932	Proceeds - Loan/Lease Purchase	0	725,000	132,748	0.00%	50.00%
36990	Miscellaneous Revenues	10,000	27,036	20,783	207.83%	50.00%
37200	AHO - Fines/Court Costs	10,000	0	1,820	18.20%	50.00%
	Total Revenues	13,236,746	5,053,079	6,689,894	50.54%	50.00%

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
110 General Fund						
EXPENDITURES						
41000	General Government	1,081,440	808,847	794,731	73.49%	50.00%
41100	Administrative	796,387	323,400	379,721	47.68%	50.00%
41111	City Council	74,346	31,733	35,480	47.72%	50.00%
41210	Municipal Court	319,487	199,764	129,702	40.60%	50.00%
41400	Elections	0	6,223	0	0.00%	50.00%
41520	City Attorney	122,075	60,539	55,092	45.13%	50.00%
41530	Accounting And Internal Auditing	35,000	31,455	33,460	95.60%	50.00%
41670	Engineering	90,000	131,089	37,004	41.12%	50.00%
41800	Buildings & Grounds Maintenance	316,478	119,479	126,635	40.01%	50.00%
41900	City Hall Complex	36,000	18,814	18,666	51.85%	50.00%
41920	Special Projects	2,000	0	0	0.00%	50.00%
42100	Police	1,412,987	909,548	1,016,190	71.92%	50.00%
42121	Criminal Investigation	667,657	236,847	296,690	44.44%	50.00%
42123	Patrol	2,271,738	1,207,824	1,026,547	45.19%	50.00%
42125	Traffic Division	138,644	66,214	65,846	47.49%	50.00%
42200	Fire Department	2,225,954	1,087,381	1,099,109	49.38%	50.00%
42400	Building/Planning/Zoning	618,248	298,158	271,454	43.91%	50.00%
43110	Highway And Street	501,121	278,891	215,212	42.95%	50.00%
43120	Traffic Control & Street Markers	283,804	109,154	147,006	51.80%	50.00%
43150	Grants	646,000	60,000	0	0.00%	50.00%
43170	Transfer Station/Brush Pit/Fleet	8,350	-4,211	4,263	51.05%	50.00%
44140	Animal Control	247,056	129,346	113,374	45.89%	50.00%
44410	Parks and Recreation	781,839	301,739	379,230	48.50%	50.00%
44420	Multi-Purpose Recreation Bldg	255,720	199,470	117,087	45.79%	50.00%
44430	Community Center	200,639	116,735	95,253	47.47%	50.00%
44440	ERHS Complex	93,773	23,738	55,612	59.30%	50.00%
44450	McBrien Complex	24,160	4,495	10,177	42.12%	50.00%
44610	Soccer - Recreation	72,950	27,240	38,756	53.13%	50.00%
44620	Soccer - Indoor	70,200	32,722	24,891	35.46%	50.00%
44630	Baseball/Softball	72,700	9,418	10,203	14.03%	50.00%
44640	Football/Cheer	20,850	18,638	11,622	55.74%	50.00%
44700	Basketball	16,725	7,682	2,406	6.46%	50.00%
44710	Adult Softball	15,650	0	4,114	26.28%	50.00%
44800	Libraries	205,098	88,203	93,259	45.47%	50.00%
44810	History Museum	14,400	195	204	1.42%	50.00%
46500	Community Development Programs	8,000	3,728	4,725	41.16%	50.00%
47200	Economic Development	42,000	6,331	1,447,986	3447.59%	50.00%
49100	Debt Service	118,270	119,490	0	0.00%	50.00%
49400	Capital Projects - Transfer Out	0	0	0	0.00%	50.00%
	Total Expenditures	13,907,746	7,070,320	8,161,705	58.68%	50.00%
Total	## General Fund	-671,000	-2,017,241	-1,471,812		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
121 State Street Aid Fund						
REVENUE						
33450	State TIP Grant	1,075,085	0	0	0.00%	50.00%
33550	2017 Gas Tax	175,000	64,718	79,716	45.55%	50.00%
33551	State Gasoline And Motor Fuel Tax	570,000	249,062	251,771	44.17%	50.00%
36100	Interest Earnings	100	78	43	42.99%	50.00%
	Total Revenues and Other Sources	1,820,185	313,858	331,530	18.21%	50.00%
EXPENDITURES						
43190	State Street Aid	1,660,856	120,795	106,840	5.34%	50.00%
	Total Expenditures	1,660,856	120,795	106,840	5.34%	50.00%
Total	## State Street Aid Fund	159,329	193,063	224,690		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
122 Grant Fund						
REVENUE						
33108	ADA Retro Fitting Grant	0	0	0	0.00%	50.00%
33109	CDBG Blight Removal	350,000	0	0	0.00%	50.00%
33113	LPRF 2015 - Pioneer Park	500,000	0	0	0.00%	50.00%
33114	TML Driver Safety Grant	5,000	0	0	0.00%	50.00%
33120	TDOT 2015 Multi Modal Grant	1,460,000	0	0	0.00%	50.00%
33121	High Visibility Enforcement Grant	0	0	0	0.00%	50.00%
33425	Aquatic Stream Clean Grant	1,000	0	0	0.00%	50.00%
33493	TML Safety Grant	3,000	0	0	0.00%	50.00%
33574	State - Equipment Recycling Grant	4,000	0	0	0.00%	50.00%
33720	FY 2019 - Three Star 1-12604	0	0	0	0.00%	50.00%
33721	Petco Foundation Grant	5,000	0	0	0.00%	50.00%
33923	Safe Routes to School - ER Elementar	200,000	0	0	0.00%	50.00%
33924	Safe Routes to School - Spring Creek	0	0	0	0.00%	50.00%
36100	Interest Earnings	15	3	19	129.87%	50.00%
36420	GHSO Police Traffic Services - 2017	27,200	6,622	13,924	51.19%	50.00%
36421	TN Am. Water Fire Fighters Support	500	0	0	0.00%	50.00%
36422	Target Grant	1,000	1,000	1,000	100.00%	50.00%
36423	Maddie's Fund	0	0	0	0.00%	50.00%
36710	Walmart Grant - Fire	2,000	0	0	0.00%	50.00%
36711	Safety Conservation Grant	5,000	0	0	0.00%	50.00%
36712	GHSO Distracted Driving Initiative	0	0	0	0.00%	50.00%
36921	Homeland Security - Police	5,000	0	0	0.00%	50.00%
36922	Homeland Security - Fire	17,750	0	17,735	99.92%	50.00%
36924	GHSO (2016) Traffic	0	0	0	0.00%	50.00%
36925	2015 CDBG - Sewer Grant	0	0	0	0.00%	50.00%
36962	Operating Transfers-Capital Projects	646,000	60,000	0	0.00%	50.00%
	Total Revenues and Other Sources	3,232,465	67,625	32,679	1.01%	50.00%
EXPENDITURES						
43150	Grants	3,232,465	79,057	511,798	15.83%	50.00%
	Total Expenditures	3,232,465	79,057	511,798	15.83%	50.00%
Total	## Grant Fund	0	-11,432	-479,119		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
126 DOJ Forfeiture Fund						
REVENUE						
35160	Dept. Of Justice Forfeiture Funds	0	0	0	0.00%	50.00%
36100	Interest Earnings	0	0	0	0.00%	50.00%
36900	Other Financing Sources	0	0	0	0.00%	50.00%
36990	Miscellaneous Revenues	0	0	0	0.00%	50.00%
	Total Revenues and Other Sources	0	0	0	0.00%	50.00%
EXPENDITURES						
42127	Custody Of Property	240	120	60	20.83%	50.00%
	Total Expenditures	240	120	60	20.83%	50.00%
Total	## DOJ Forfeiture Fund	-240	-120	-60		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
127 Drug Investigation Fund						
REVENUE						
33197	Federal/State Grants	10,000	2,563	13,006	130.06%	50.00%
33560	Seized/Awarded by State	35,000	7,010	16,750	47.86%	50.00%
35200	Drug Related Fines	20,000	8,669	11,851	59.25%	50.00%
35400	Sale Of Confiscated Property	0	7,280	0	0.00%	50.00%
36100	Interest Earnings	0	0	0	0.00%	50.00%
36990	Miscellaneous Revenues	0	0	0	0.00%	50.00%
	Total Revenues and Other Sources	65,000	25,521	41,607	64.01%	50.00%
EXPENDITURES						
42129	Drug Investigation and Control	65,000	46,348	1,744	2.68%	50.00%
	Total Expenditures	65,000	46,348	1,744	2.68%	50.00%
Total	## Drug Investigation Fund	0	-20,827	39,863		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
130 Economic Development Fund						
REVENUE						
31611	Incremental State Sales Tax Revenue	1,732,755	1,710,325	1,422,619	82.10%	50.00%
	Interest Earnings	150	108	22	14.66%	50.00%
	Total Revenues and Other Sources	1,732,755	1,710,410	1,422,641	82.10%	50.00%
EXPENDITURES						
	Economic Development	1,120,163	1,120,098	1,422,619	127.00%	50.00%
	Debt Payment	612,742	322,941	0	0.00%	50.00%
	Total Expenditures		1,443,039	1,422,619	82.09%	50.00%
Total	## Economic Development Fund	<u>1,732,755</u>	<u>267,371</u>	<u>22</u>		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
131 Solid Waste Fund						
REVENUE						
34416	Special Assessment - Garbage	1,500,050	169,305	176,618	11.77%	50.00%
34418	Extra Cans	1,000	180	640	64.00%	50.00%
34420	Dumpster Rentals	6,500	3,285	5,062	77.87%	50.00%
34421	Recycling Rev	500	73	0	0.00%	50.00%
34422	Recycling - Transfer Station	2,000	1,319	880	43.99%	50.00%
34426	Sale Of Mulch	500	227	1,427	285.50%	50.00%
34430	Refuse Collection And Disposal	7,500	4,139	3,743	49.90%	50.00%
36330	Sale of Equipment	0	685	0	0.00%	50.00%
36350	Insurance Recoveries	164,597	0	164,597	100.00%	50.00%
Total Revenues and Other Sources		1,682,647	179,214	352,967	20.98%	50.00%
EXPENDITURES						
43200	Solid Waste	1,819,105	658,856	1,181,952	64.97%	50.00%
Total Expenditures		1,819,105	658,856	1,181,952	64.97%	50.00%
Total ## Solid Waste Fund		-136,458	-479,642	-828,985		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
212 TML Loan Fund						
REVENUE						
31920	Room Occupancy Tax	450,000	228,272	260,010	57.78%	50.00%
36100	Interest Earnings	8,000	6,404	6,435	80.44%	50.00%
37940	Transfer In	731,012	442,431	0	0.00%	50.00%
	Total Revenues and Other Sources	1,189,012	677,107	266,445	22.41%	50.00%
EXPENDITURES						
47200	Economic Dev/Tourism	86,488	0	0	0.00%	50.00%
49100	CJ Parkway Streetscape	87,661	9,605	8,846	10.09%	50.00%
49110	Camp Jordan - Phase One - 2019	168,592	0	116,067	68.84%	50.00%
49200	2004 - Camp Jordan/Fire Station 2	202,920	11,710	9,288	4.58%	50.00%
49300	2015 - BAN Conversion	118,270	17,547	16,336	13.81%	50.00%
49310	2015 - Exit One/Capital Projects	211,500	70,613	70,013	33.10%	50.00%
49320	2017 - Exit One - I75	313,581	252,328	256,040	81.65%	50.00%
	Total Expenditures	1,189,012	361,803	476,589	40.08%	50.00%
Total	## TML Loan Fund	0	315,304	-210,144		

FISCAL YEAR ENDING JUNE 30, 2020		Year-To-Date by Amount			Variance	
Account	Description	FY 2020 Budget	FY 2019 YTD	FY 2020 YTD	YTD	Avg Yr %
341 Capital Projects Fund						
REVENUE						
33559	State-Exit One - I75	0	0	0	0.00%	50.00%
36100	Interest Income	3,000	3,278	0	0.00%	50.00%
36932	Loan/Bond Proceeds	1,000,000	137,783	931,782	93.18%	50.00%
36961	Operating Transfers - General Fund	115,852	115,852	0	0.00%	50.00%
36992	Hamilton County	89,489	0	0	0.00%	50.00%
	Total Revenues and Other Sources	1,208,341	256,913	931,782	77.11%	50.00%
EXPENDITURES						
41800	Bldg & Grounds/Maintenance	158,341	0	0	0.00%	50.00%
42200	Fire Department	0	0	0	0.00%	50.00%
43110	Highway And Street	0	497,850	0	0.00%	50.00%
44410	Parks & Recreation	1,000,000	43,068	493,673	49.37%	50.00%
47200	Economic Development	50,000	10,000	10,000	20.00%	50.00%
	Total Expenditures	1,208,341	550,918	503,673	41.68%	50.00%
Total ## Capital Projects Fund		0	-294,005	428,109		

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711*

TO: Mayor & City Council
City Manager

FROM: Diane Qualls, CMFO

SUBJECT: Budget Amendment – General Fund

DATE: January 17, 2020

The budget will need to be amended to reflect the following changes:

- **Capital Outlay Note for Police Vehicles:** Approved at the last meeting, both revenue and expenditure within the police department budget.
- **Purchase of SWAT Team rifles:** Approved in the FY 2019 budget but did not receive until last month due to error on the vendor's part. This was discussed during the budget workshop and the fact the purchase would have to come from the fund balance.
- **Donation for the Animal Shelter:** If approved tonight, will have to be added to the budget, both revenue and expenditure.

ORDINANCE NO. 1122

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE FISCAL YEAR 2020 OPERATING BUDGET, ORDINANCE NO. 1105, FOR VARIOUS REVENUES AND EXPENDITURES AND TO DESIGNATE A PORTION OF THE FUND BALANCE TO BE USED

WHEREAS, Ordinance No. 1105 provided for the revenue for the City of East Ridge, Tennessee, for the fiscal year July 1, 2019 to June 30, 2020 and appropriated such revenue for the payment of expenses of the municipal government, and made certain other provisions with respect to the financial operation of the City of East Ridge, and

WHEREAS, it is necessary and appropriate that said Ordinance No. 1105 be amended by changing expenditures of the General Fund; and

WHEREAS, T.C.A. §6-56-208 allows the governing body of a municipality to amend the annual budget ordinance in the same manner as any other ordinance may be amended; and

WHEREAS, the Council finds that the proposed budget amendment is for legitimate municipal purposes and consistent with applicable law; and

WHEREAS, the Council has general authority to adopt an ordinance relative to the management and control of the finances of the municipality that is for the good of the government, protection of its citizens, and necessary and proper for carrying out the power granted to the Council pursuant to applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE that, pursuant to the Municipal Budget Law of 1982, as amended and codified at Tennessee Code Annotated §6-56-201 *et seq.*, Ordinance No. 1105 is and the same hereby shall be amended as follows:

General Fund	Budget	Amendment	Final
Revenues			
Incremental State Sales Tax	538,503	2,002,493	2,540,996
Mechanical Permits	5,000	3,000	8,000
Donations – Animal Shelter	0	4,500	4,500
Forfeiture of Bond	0	5,000	5,000
Loan Proceeds	0	132,748	132,748
Total Budget (Amended)	13,236,746	2,147,741	15,384,487
Expenditures			
Police - Admin	1,412,987	157,893	1,570,880
Fire	2,225,954	52,344	2,278,298
Traffic Control & Streets	283,804	19,350	303,154
Animal Control	247,056	4,500	251,556
Community Center	200,639	20,175	220,814
Economic Dev-Transfer Out	0	2,035,361	2,035,361
Total Budget (Amended)	13,907,746	2,289,623	16,197,369

Economic Dev. Fund	Budget	Amendment	Final
Revenues			
Incremental State Sales Tax	1,732,755	302,456	2,035,211
Total Budget (Amended)	1,732,905	302,456	2,035,361
Expenditures			
Economic Assistance	1,120,163	302,456	1,422,649
Total Budget (Amended)	1,732,905	302,456	2,035,361

BE IT FURTHER ORDAINED, that to the extent required, a true and correct copy of this ordinance showing the approved budget amendments shall be filed with the applicable agency or entity as required by law.

BE IT FURTHER ORDAINED, that if any section, clause, provision or portion of this Ordinance is held to be invalid or unconstitutional by any Court of competent jurisdiction, such holdings shall not affect any other section, clause, provision or portion of this Ordinance.

BE IT FURTHER AND FINALLY ORDAINED, that this Ordinance take effect immediately after its passage, the public welfare of the City requiring it.

Approved on first reading _____

Approved on second reading _____

Brian W. Williams, Mayor

ATTEST:

Christopher J. Dorsey, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711*

AGENDA MEMO

TO: Mayor and Council

FROM: Kenny Custer

SUBJECT: Rezoning Request 1509 McDonald Road from R-1 to C-2

DATE: 1-6-20

Mayor and Council,

1509 McDonald Road Tax Map ID #169M-H-018 is currently zoned R-1. Roshan Patel is requesting a zoning change from R-1 Residential to C-2 General Commercial District. Mr. Patel has plans to demolish the Waverly Motel and embark on a new construction project that would require the utilization of the lot located at 1509 McDonald Road which he currently owns. On November 4th, the Planning Commission recommended approval of the rezone from R-1 to C-2 by a vote of 4-1.

Respectfully,

Kenny Custer

ORDINANCE NO. 1123

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, TO AMEND THE ZONING REGULATIONS AND THE ZONING MAP OF THE CITY OF EAST RIDGE, TENNESSEE SO AS TO REZONE THE PROPERTY LOCATED AT 1509 MCDONALD ROAD, TAX MAP #169M-H-018, FROM R-1 RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT

WHEREAS, Roshan Patel petitioned the East Ridge Planning Commission to recommend to the Mayor and Councilmembers of the City of East Ridge, Tennessee, the rezoning of the property located at 1509 McDonald Road, Tax Map #169M-H-018, from R-1 Residential District To C-2 General Commercial District. The property is more particularly described as follows:

Lot 21, Garner Heights Subdivision, Plat Book 15, Page 103, ROHC, Deed Book 10368, Page 114, ROHC. Tax Map 169M-H-018

WHEREAS, the East Ridge Planning Commission held a public hearing on this petition on November 4, 2019, where it reviewed the rezoning request and heard and considered all statements concerning the petition; and

WHEREAS, the East Ridge Planning Commission considered the rezoning in keeping with the land use pattern of the surrounding areas and saw no negative impact to surrounding areas; and

WHEREAS, the East Ridge Planning Commission, by motion, recommended approval of the rezoning petition on November 4, 2019; and

WHEREAS, the applicant has properly advertised in a paper of general circulation in the City of East Ridge that they will make application to the City Council of the City of East Ridge to approve the rezoning; and

WHEREAS, notices of the public hearing before the City Council of the City of East Ridge have been served upon all property owners in the City within a distance of 300 feet from the affected property; and

WHEREAS, the East Ridge City Council held a public hearing on January 9, 2020, at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, as follows:

Section 1. That the zoning regulations and the zoning map of the City of East Ridge, Tennessee, be and the same hereby are amended to rezone the property located at 1509 McDonald Road, Tax Map #169M-H-018, from R-1 Residential District To C-2 General Commercial District for uses consistent with such zoning.

Section 2. That approval of this ordinance shall be subject to the following conditions:

- a. The developer will construct a six-foot privacy fence or a privacy fence and berm equal to six feet; and
- b. The height of the building will be restricted to two stories.

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately after its passage, the public welfare of the City requiring it.

Passed on First Reading _____, 2020

Passed on Second Reading _____, 2020

Brian W. Williams, Mayor

ATTEST:

Christopher J. Dorsey, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

Chattanooga-Hamilton County Regional Planning Agency
PLANNING COMMISSION STAFF REPORT

CASE NUMBER: 2019-0119	APPLICANT: Roshan Patel	PROPERTY OWNER: Roshan Patel
PROPERTY ADDRESS: 1509 McDonald Rd	TAX MAP PARCEL ID: 169M-H-018	JURISDICTION: East Ridge
SIZE OF PROPERTY: 0.03 acres	REQUEST: Rezone R-1 Residential District to C-2 General Commercial District	
REASON FOR REQUEST/PROPOSED USE: Hotel/Motel		

PROPERTY DESCRIPTION

EXISTING LAND USE Single-Family Detached Residential	SURROUNDING LAND USES <u>North:</u> Commercial <u>East:</u> Single-Family Detached Residential <u>South:</u> Single-Family Detached Residential <u>West:</u> Single-Family Detached Residential	TRANSPORTATION East Ridge is under contract with CARTA to receive citywide Care-A-Van paratransit services. There is no other CARTA service in the city.
TRANSPORTATION There is currently no access to transit from the subject property.	ADJACENT RESIDENTIAL DENSITY 38 du/ac	

ZONING

ZONING HISTORY	<ul style="list-style-type: none"> There is no previous zoning history for the subject property. The property to the north is zoned C-1 Commercial District. 		
ZONE DISTRICT COMPATIBILITY	USE	CURRENT R-1 ZONE	PROPOSED C-2 ZONE
	Single-Family Residential	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Multi-Family Residential	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Commercial	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Institutional	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Lodging	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Warehouse/Storage	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	DEVELOPMENT STANDARDS	CURRENT R-1 ZONE	PROPOSED C-2 ZONE
	Lot Size	10,000 sf	N/A
	Lot Frontage	75'	N/A
	Setbacks	Front: 25' Side: 10' Rear: 25'	Front: 25' Side: 10' when adjoining R-1, R-2, R-3, R-5, RZ-1 or RT-1 Districts Rear: 25' when adjoining R-1, R-2, R-3, R-5, RZ-1 or RT-1 Districts
	Building Height	2 ½ stories or 35', or may exceed if set back an additional foot for every foot over 35'.	72', with a parapet not to exceed 48" above the roof deck excluding pitched roofs

DISCUSSION OF STAFF RECOMMENDATION

☒ Yes ☐ No ☐ See Comments

COMPATIBILITY WITH COMPREHENSIVE PLAN

The Hamilton County Comprehensive Plan's Development Policy Identifies these parcels as falling within Development Intensity Level 5. Level 5 areas are considered

	<p>areas that have a high road network density and are in close proximity to a major road intersection, and have the most potential for infill and redevelopment that is urban, walkable, and the most potential for future public services and facilities. These areas are usually highly populated and developed, and development patterns include a wide range of residential and non-residential uses and densities.</p>
<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> See Comments	<p>COMPATIBILITY WITH REGIONAL TRANSPORTATION PLAN</p> <p>The 2045 RTP includes project ID #32, a project to add bike and pedestrian facilities on US-41 (Ringgold Rd) from Mack Smith Rd to the GA state line. This project is sponsored by the city of East Ridge and is slated for federal funding in the 2021-2025 revenue tier. This project includes multiple phases.</p>
<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> See Comments	<p>COMPATIBILITY WITH PEOPLE, PLACES, PATHS STUDY</p> <p>This site is located in a priority area for building connectivity as defined in the People, Places, Paths study. While there is not currently a community resource adjacent to this property, consideration should still be given to the feasibility of connecting to existing ROW or adjacent undeveloped land. Location in a connectivity priority area implies that there is high benefit to be found by building connectivity where it is currently lacking. Priority areas for building connectivity primarily consider regional development intensity levels as defined in the comprehensive plan, as well as existing and projected population and employment densities. Secondary factors include congestion, presence of transportation disadvantaged groups, traffic safety, and potential for multimodal transportation. Improved access to community resources is also considered in defining a connectivity priority area.</p>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> See Comments	<p>COMPATIBILITY WITH ADJACENT LAND USES</p> <p>While commercial uses exist to the north of the property, the remaining surrounding uses are single-family detached residential, and is not compatible with the surrounding uses.</p>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> See Comments	<p>COMPATABILITY WITH DEVELOPMENT FORM</p> <p>If the existing dwelling is torn down and a new, larger hotel is constructed, the new structure will not be compatible with the adjacent single-family residential dwellings.</p>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> See Comments	<p>CONCERNS REGARDING LOCATION, LIGHTING, OR HEIGHT</p> <p>Extending commercial uses into a residential neighborhood may have negative impacts on adjacent residences, specifically increase in parking, noise, and on site lighting. If the application is approved, conditions such as restricting uses to hotel and motel only and restrictions on building height should be considered.</p>

ZONING APPLICATION FORM

CASE NUMBER:	2019-0119		Date Submitted: 07/18/2019	
(Sections 1-6 below to be filled out by Applicant- RPA staff will assist, if needed)				
1 Applicant Request				
Zoning	From: R-1		To: C-2	
Total Acres in request area: 0.03				
2 Property Information				
Property Address:	1509 McDonald Rd			
Property Tax Map Number(s):	169M-H-018			
3 Proposed Development				
Reason for Request and/or Proposed Use:	Hotel/Motel			
4 Site Characteristics				
Current Zoning:	R-1			
Current Use:	Rental Residential			
Adjacent Uses:	Rental Residential/Commercial			
5 Applicant Information				
All communication will be with the Applicant. If the applicant is not the property owner, the RPA requires a letter from the property owner(s) confirming that the applicant has permission to file this application on his/her behalf.				
Check one:	<input checked="" type="checkbox"/>	I am the property owner		<input type="checkbox"/> I am not the property owner
Name: Roshan Patel	Street Address:			
City: Chattanooga	State: TN	Zip Code: 37421	Email:	
Phone 1:	Cell Phone:		Fax:	
6 Property Co-Owner Information (if not applicant)				
Name:		Phone:		
Address:				
Office Use Only:				
Planning District: 6		Neighborhood: None		
Hamilton Co. Comm. District: 8		Chatta. Council District: 0	Other Municipality: East Ridge	
Staff Rec:	PC Action/Date:		Legislative Action/Date/Ordinance:	
Checklist				
<input checked="" type="checkbox"/>	Application Complete	<input checked="" type="checkbox"/>	Ownership Verification	<input checked="" type="checkbox"/> Map of Proposed Zoning Area with dimensions
<input checked="" type="checkbox"/>	Site Plan, if required	<input checked="" type="checkbox"/>	Total Acres to be considered:	<input checked="" type="checkbox"/> Deeds <input checked="" type="checkbox"/> Plats, if applicable
Deed Book(s): 10368/0114				
Plat Book/Page: 15/103		<input checked="" type="checkbox"/>	Notice Signs	Number of Notice Signs: 1
<input checked="" type="checkbox"/>	Filing Fee: \$635.00	<input type="checkbox"/>	Cash	<input checked="" type="checkbox"/> Credit Card <input type="checkbox"/> Check Check Number:
Planning Commission meeting date: East Ridge		Application processed by: Joe Beeler		

Site Plan

Case # 2019-0119

Total Acres being requested for rezoning or special permit:

0.3 acres

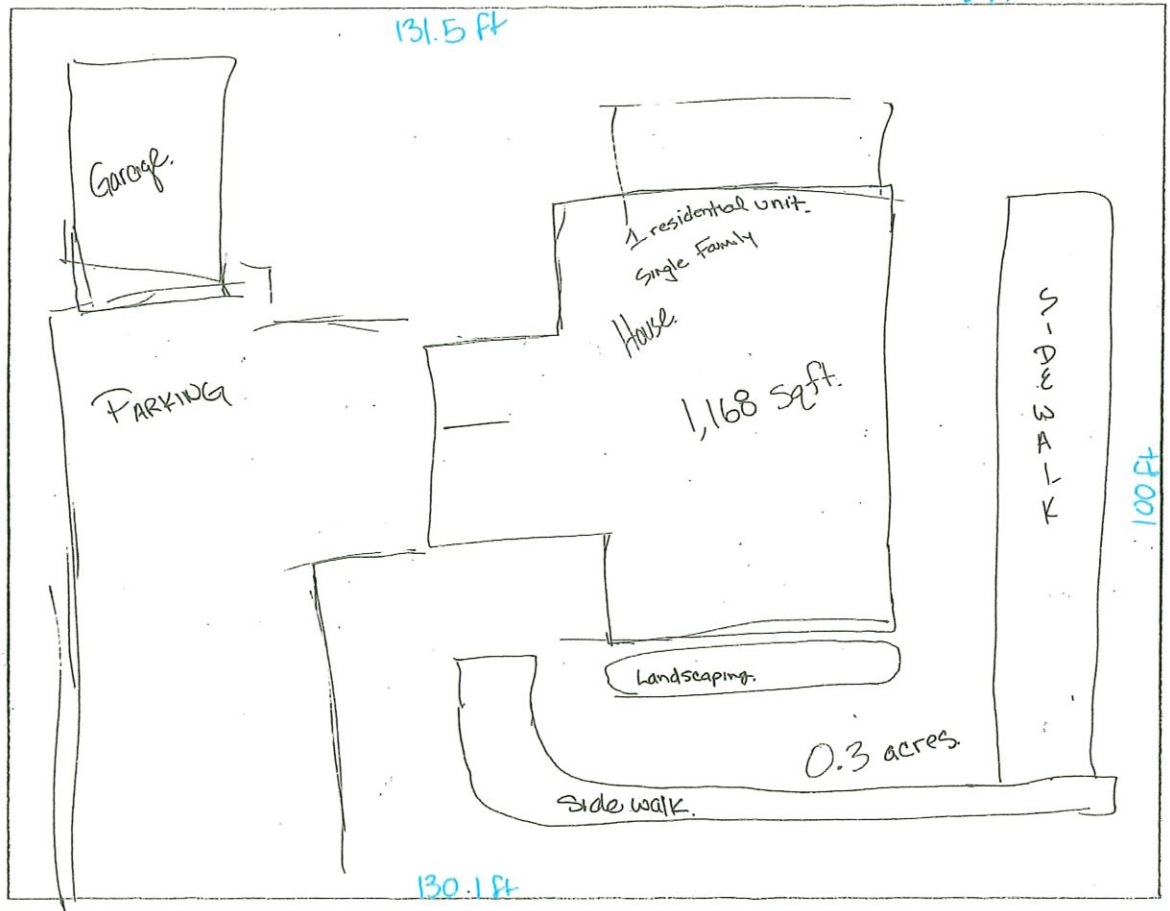
Total number of dwelling units (if applicable): 1

Identify all items on the site plan that are listed in the RPA Site Plan Policy



Date Received 7/18/19

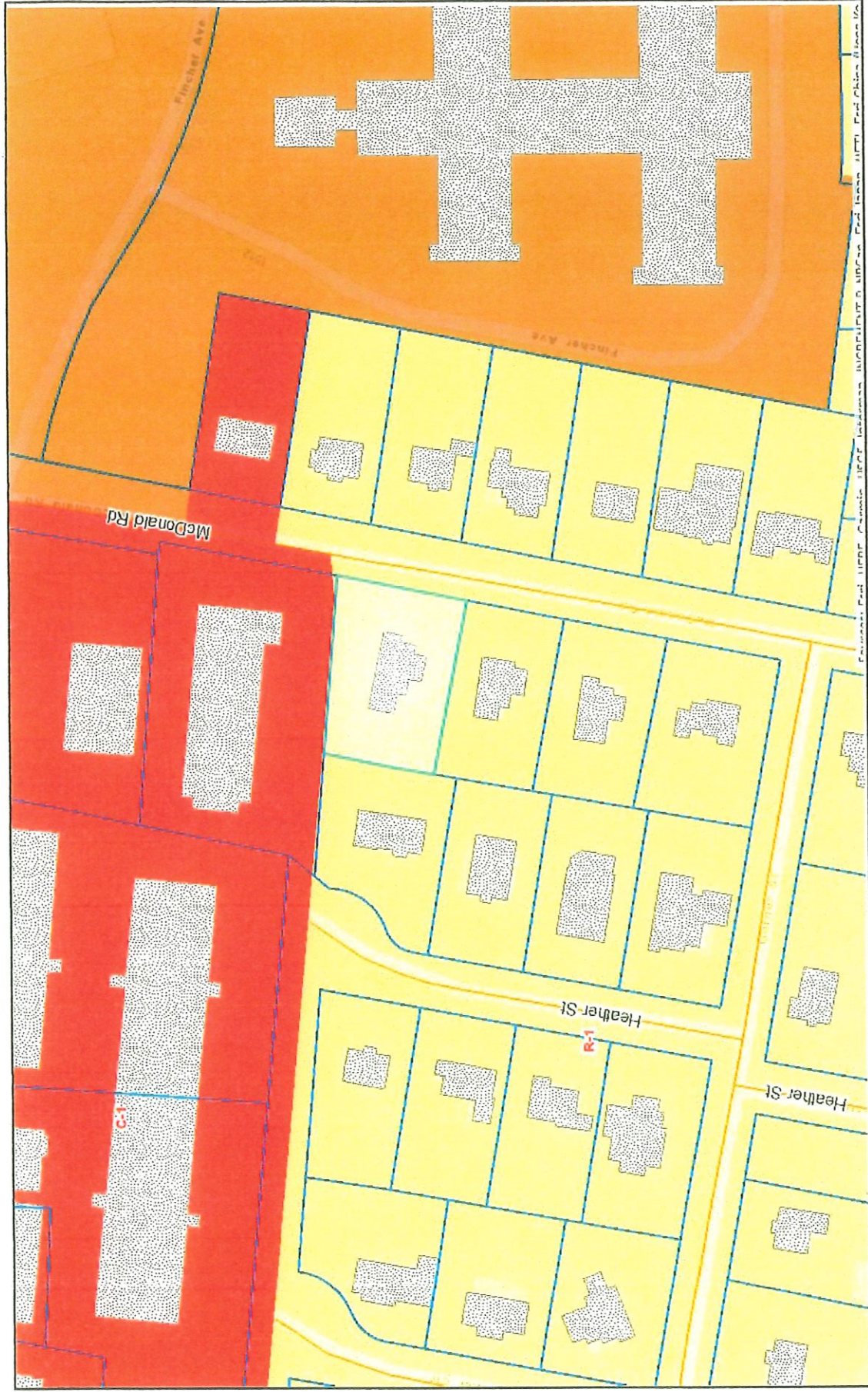
Applicant Initial RB



2019-0119 Rezoning from R-1 to C-2



2019-01119 Rezoning from R-1 to C-2



2019-0119 Rezoning from R-1 to C-2



2019-01119 Rezoning from R-1 to C-2





**323 Camp Jordan Parkway
East Ridge, TN 37412
(423) 490-0078**

MEMORANDUM

TO: Mayor and Council
City Manager

FROM: Adam Wilson, Parks and Recreation Director

SUBJECT: Award RFQ – Camp Jordan Soccer Fields Site Design / Construction Administration

DATE: January 17, 2020

The City received and opened four (4) sealed statements of qualifications for site design and construction administration services related to the Camp Jordan Soccer Complex on January 16, 2020. After reviewing the qualifications submitted from each design firm, staff recommends awarding the RFQ to ASA Engineering.

RESOLUTION NO. 3014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH ASA ENGINEERING AND CONSULTING, INC. FOR SITE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES RELATED THE CAMP JORDAN SOCCER COMPLEX

WHEREAS, on December 30, 2019, the City of East Ridge sent out a Request for Qualifications (RFQ) seeking qualified architects for site design and construction administration services related the Camp Jordan Soccer Complex; and

WHEREAS, the Requests for Qualifications were received on January 16, 2020 at East Ridge City Hall; and

WHEREAS, City staff has maintained a file with all Requests for Qualifications received from various vendors and,

WHEREAS, after review of the Requests for Qualifications, City staff recommends the project be awarded to the firm of ASA Engineering and Consulting, Inc .

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the Mayor or his designee may enter into a professional services agreement with ASA Engineering and Consulting, Inc for site design and construction administration services related the Camp Jordan Soccer Complex.

BE IT FURTHER RESOLVED that the engineering firms of ASA Engineering and Consulting, Inc., Barge Design Solutions, Chazen Engineering Consultants, and Lose Design be kept on a preferred professional services list for future enhancements to Camp Jordan and other City parks.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its adoption, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2020.

Brian W. Williams, Mayor

Attest:

Christopher J. Dorsey, City Manager

Approved to Form:

Mark W. Litchford, City Attorney

RESOLUTION NO. 3015

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711*

MEMO

TO: Mayor and Council; City Manager Dorsey

FROM: Amanda C. W. Bowers, Community Involvement Coordinator

DATE: January 14, 2020

RE: LPRF 2018 Grant Administration Contract with SETDD

In the past, we have contracted with Southeast Tennessee Development District (SETDD) to manage our larger grants, in order to make sure that all requirements are met with the funding agency – in this case it's the Local Parks and Recreation Fund (LPRF) funded through Tennessee Department of Environment and Conservation.

The cost of their administration fees (\$25,000) will be paid with the grant funds with no additional funding being necessary to cover this cost. Attached is the contract provided by SETDD for their administrative services.

Since SETDD will be considered a subcontract in this project, this contract must be uploaded to the TDEC Grant website as soon as possible in order to help move the project forward. If you have any questions, please let me know. Thank you for your consideration.

RESOLUTION NO. 3015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT (SETDD) TO PROVIDE PROFESSIONAL GRANT ADMINISTRATIVE SERVICES FOR THE LOCAL PARKS AND RECREATION FUND (LPRF) GRANT

WHEREAS, the City of East Ridge, assisted by the Southeast Tennessee Development District (SETDD), applied for the Local Parks and Recreation Fund (LPRF) 2018 Grant; and

WHEREAS, LPRF, through the Tennessee Department of Environment and Conservation (TDEC), has awarded funds to the City of East Ridge to finance the LPRF 2018 Grant; and

WHEREAS, the LPRF 2018 Grant will fund the construction of a splash pad and playground, both of which will replace the current Pioneer Frontier Playground at the same location; and

WHEREAS, the City was awarded the LPRF 2018 Grant in the amount of \$1,000,000, with \$500,000 being provided by the City and \$500,000 being provided by the State of Tennessee through TDEC; and

WHEREAS, the City desires to contract with SETDD to provide grant administrative services for this LPRF 2018 Grant in the amount for total compensation and reimbursement not to exceed \$25,000, which are grant eligible expenses and includable in the project budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST RIDGE, TENNESSEE, that the Mayor is hereby authorized to execute the attached Agreement for Grant Administrative Services with SETDD for professional administrative services for the LPRF 2018 Grant in the amount for total compensation and reimbursement not to exceed \$25,000, which are grant eligible expenses and includable in the project budget.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted on this the _____ day of _____ 2020.

Brian W. Williams, Mayor

ATTEST:

Christopher J. Dorsey, City Manager

APPROVED AS TO FORM:

Mark W. Litchford, City Attorney

CITY OF EAST RIDGE
2018 LOCAL PARKS & RECREATION FUND GRANT
PIONEER FRONTIER AND SPLASHPAD PROJECT

Agreement for Grant Administration Services

THIS AGREEMENT, entered into as of January 23, 2020, by and between the City of East Ridge, (hereinafter called the "City") and the Southeast Tennessee Development District (hereinafter called the "Contractor"), WITNESSETH THAT:

WHEREAS, the City desires to engage the Contractor to render certain technical or professional administrative services hereafter described in connection with the awarded 2018 LPRF grant being financed with a Local Park and Recreation Funds grant from the Tennessee Department of Environment and Conservation (TDEC).

WHEREAS, the LPRF does not require a solicitation for administrative services when this service is provided by the Southeast Tennessee Development District, which is a special unit of government; and

WHEREAS, the State of Tennessee has approved the Development District to administer this project:

NOW THEREFORE, the parties hereto do mutually agree as follows:

1. The City hereby agrees to engage the Contractor and the Contractor hereby agrees to perform professional services in connection with the project as set forth below and contained in this AGREEMENT.
2. The Contractor shall do, perform and carry out, in a satisfactory and the proper manner the following services:
 - a. Provide administrative assistance to the City through staff that is trained and/or approved by the TDEC.
 - b. Set up administrative record keeping files for the City.
 - c. Manage compliance with environmental requirements.
 - d. Assist in removing any contract conditions and securing release of funds.
 - e. Assist in any necessary documentation of beneficiaries.
 - f. Assist in establishing procedure for financial management of contract funds.
 - g. Prepare and submit any necessary budget amendments.
 - h. Monitoring of records for completeness.
 - i. Preparation, coordination and/or submission of all necessary reports, forms and documents.
 - j. Any and all other technical assistance requested and required by the City in completion of their LPRF Grant in a timely and proper manner.

3. The services of the Contractor are to commence as soon as practical after the execution of this Agreement and shall be undertaken and completed in the light of the purposes of this Agreement.
4. The City agrees to compensate the Contractor for the following costs incurred in the conduct of the services rendered under this Agreement.
 - a. Direct chargeable salaries and fringe benefits.
 - b. Travel costs including lodging and subsistence.
 - c. Communication costs related to administration of the project.
 - d. Other direct costs.
5. All costs charges shall be in accordance with the allowable amounts set forth in the Uniform Travel regulations adopted by the Tennessee Development District Association and the Contractor's Cost Allocation Plan prepared in accordance with the Accounting Manual for Development Districts in Tennessee prescribed by the Comptroller of the State of Tennessee.
6. The Contractor shall maintain documentation for all expenditures under this Agreement. The books, records, and documents of the Contractor, insofar as they relate to work performed or money received under this Agreement, shall be maintained in conformity with generally accepted accounting principles for a period of three full years from the date of final payment, and shall be subject to audit at any reasonable time upon reasonable notice by LPRF, the Comptroller of the Treasury, the Town or their duly appointed representatives. The records shall be maintained at no less than those recommended in the Uniform Accounting Manual for Development Districts in Tennessee, published by the Comptroller of the Treasury, State of Tennessee.
7. It is expressly understood and agreed that in no event will the total compensation and reimbursement to be paid hereunder exceed the **maximum sum of twenty-five thousand dollars (\$25,000)** for grant administrative costs which are grant eligible expenses and included in the project budget.
8. If through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finished or unfinished documents, data, and reports prepared by the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed.
9. In carrying out this Agreement, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applications for employment, notice to be provided by the Government setting forth the provisions of this non-discrimination clause. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified

applicants will receive consideration for employment without regard to race, creed, color or national origin.

10. No officers, member, or employee of the City and no members of its governing body, and no other public official of the governing body of the locality who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Agreement, shall participate in any decision relating to this Agreement which affect his or her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
11. The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performances of services required to be performed under this Agreement. The Contractor further covenants that in the performance of this Agreement no person having any such interest shall be employed.

AGREED TO and executed by the duly authorized officials of each party, to be effective as of the date first written above.

City of East Ridge

Witness

By:

Brian Williams, Mayor

Southeast Tennessee Development District

Witness

By:

Beth Jones, Executive Director

RESOLUTION NO. 3016

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA "AUNDIE" WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

Christopher Dorsey
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867-7711*

AGENDA MEMORANDUM

TO: Mayor and City Council
City Manager

FROM: Chief Stan Allen

SUBJECT: Donation

DATE: January 21, 2020

The Police Department requests that the Council approve the donation of miscellaneous office furniture to the police department by East Ridge businessman Emerson Russell.

RESOLUTION NO. 3016

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF EAST RIDGE, TENNESSEE, AUTHORIZING THE
CITY TO ACCEPT A DONATION OF USED OFFICE
FURNITURE FROM EMERSON RUSSELL**

WHEREAS, Emerson Russell has been a local business person in East Ridge for many years; and

WHEREAS, Mr. Russell has accumulated miscellaneous used office furniture and wishes to donate the furniture to the East Ridge Police Department.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of East Ridge, Tennessee, that the City is hereby authorized to accept the donation of used office furniture for the East Ridge Police Department.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately after its passage, the public welfare of the City requiring it.

Adopted this _____ day of _____ 2019.

Brian W. Williams, Mayor

Attest:

Christopher J. Dorsey, City Manager

Approved as to Form:

Mark W. Litchford, City Attorney

December 9, 2019

Mayor Brian Williams
City of East Ridge
1517 Tombras Avenue
East Ridge, TN 37412

VIA ELECTRONIC

Dear Mayor Williams:

Thank you for allowing MTAS to participate in the Council's strategic planning process on November 5 and 25. It was a great retreat and I firmly believe that the results were worth the time and energy.

As you recall, we began the session with an overview of the strategic planning process. The objectives of the process were to create a mission statement, scan the internal and external environments, create a vision statement, then to devise goals to guide the city in achieving its vision, and finally to have fun. I believe we successfully fulfilled all of the stated objectives.

We discussed the different roles that elected officials and staff perform and the percentages of time that each group should devote to planning. The Council should spend a greater amount of time in planning (steering) than any other group in the municipal government.

The first task was to write a mission statement. A mission statement should explain the purpose of a city's being and why it exists. Through a process of worksheets and small group discussions, the Council created the following statement:

Our mission is to provide services through effective and efficient governance which promotes business opportunities, sports tourism, and quality of life within our diverse, inclusive, and safe neighborhoods.

The Council then studied a variety of statistics about the global economy, the incoming workforce (the class of 2023), U.S. labor data, state information, Hamilton County facts, and then finally city specific statistics. Using all of this information, the Council then was charged with coming up with a vision statement that builds upon the city's mission and takes it to the next level; a desired future state.

The Council worked as a whole group on this effort and crafted the following vision statement:

As the Gateway to Tennessee, East Ridge strives to be the Pioneer of economic progress, where all people can reach their full potential while embracing culture, recreation and family values.

The next step was to do a SWOT analysis – identify the internal Strengths and Weaknesses and the external Opportunities and Threats facing the City of East Ridge. These were not necessarily agreed on by the entire team, but were items offered by individual members. The numbers listed behind bulleted items indicate the number of times the issue was repeated among Council members.

The strengths that were listed include:

- Teamwork between city manager and Council
- Strong, qualified workforce
- Citizen involvement and support
- Good leaders with good contacts
- Border Region Act
- Design standards
- Citizen Police Academy
- Red Wolves and Jordan Crossing development
- Liquor by the drink
- Camp Jordan
- Community Center
- Community Hospital
- Civic volunteers / fundraising
- Councils and Commission involvement
- Low property taxes
- Location

The weaknesses identified were:

- Aging infrastructure
- Aging workforce
- Aging fleet
- Land locked / geographically challenged
- Floodplain
- Community development close to residential
- Vacant Commission space
- Tight budget
- Large amount of rental spaces
- Aging housing stock
- Workforce compensation
- Lack of control over utilities
- Need to develop Council/Commission expectations
- Employee longevity
- History of city manager turnover

The opportunities in the area include:

- Business development interest
- Growth of housing interest
- Aging community infrastructure
- Tourism opportunities
- Border Region Tax
- Grant opportunities
- Location (Gateway to TN, central)
- Traffic and upcoming interstate repairs
- Senior Living Housing availability
- Job creation

And finally, the threats are:

- Cyber threats
- Outside drugs, crime, human trafficking
- Recession, economic downturn
- Natural disasters
- Insurance premiums
- Mortgage rates

Next, each Council member worked individually to identify goals and objectives that: address the key issues, meet the mission of the city and help the city to achieve its vision. Each member took a turn listing a goal until all goals everyone had were listed on a chart. Council members were again given five stickers and asked to place them on the chart. The results of that voting are (in order of highest to lowest):

- Seek grants for housing opportunities for seniors and disabled
- Financial plan for maintaining current fund balances
- Increase rainy day fund and plan for future revenue increasing options (fiscal stability plan)
- Create an action plan for increasing teamwork
- Embrace opportunities for homeownership
- Reduce crime (would need to set a percentage if chosen)
- Establish a plan for infrastructure improvement
- Attract a large industry
- Establish an enhanced entryway to East Ridge from GA
- Create a long-term master plan (10 year)
- Build multiple dog parks
- Create a cyber-security plan
- Build a third fire hall
- Develop a town square or center
- Continue education for Council
- Create a Workforce Development / Succession plan
- Evaluate and set plan for city Councils and commissions
- Border Region – city develop a standard offer plan
- Foster environment for economic development
- Implement fleet maintenance and replacement plan
- Budget for police and fire academy
- Build a new animal shelter

The end result was five goals. In no particular order, the goals were:

- 1) Create a finance plan to increase revenue and maintain fund balances
- 2) Build a new animal shelter
- 3) Evaluate the need for a third fire hall and create a plan for building one if needed
- 4) Build a dog park
- 5) Establish an employee retention/succession plan

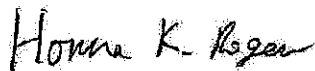
The final step in the process of strategic planning is to create a list of programs and policies (objectives) that will help the City achieve the goals. I am happy to assist you with this step as needed.

In closing, I have a couple of thoughts for you. First, I encourage you to consider assigning a Council member to act as liaison for each goal. This will allow someone to keep other Council members informed about the progression towards achieving it. This plan is on top of an already full and complete work load for you and having someone focus on one goal will allow it to not become too overwhelming. Second, this is an ambitious plan and one that should be a living document; examine it regularly and adjust as needed but always keep the vision in mind when doing so. I encourage you to set a time now for review, whether that is three, six, or twelve months away.

Giving up two afternoons, especially during the work week, was a big sacrifice on the part of the elected officials. You are all to be commended for their active participation and tenacity throughout the process.

I look forward to completing the process with you and the Council and hope that you will contact MTAS if we can be of any assistance to the city in achieving its goals and vision.

Sincerely,

A handwritten signature in cursive script that reads "Honna K. Rogers".

Honna Rogers
Municipal Management Consultant

cc: Vice Mayor Helton
Councilmember Cagle
Councilmember Chauncey
Councilmember Witt

BRIAN WILLIAMS
Mayor

JACKY CAGLE
Councilmember

ANDREA WITT
Councilmember



ESTHER HELTON
Vice Mayor

MIKE CHAUNCEY
Councilmember

CHRIS DORSEY
City Manager

City of East Ridge

*1517 Tombras Avenue
East Ridge, Tennessee 37412
(423) 867~7711*

AGENDA MEMO

TO: Mayor and Council

FROM: Chris Dorsey

SUBJECT: Declaration of Surplus Property

DATE: January 21, 2020

Mayor and Council,

Police, fire, and public works will have various equipment to be surplusd including radios, vehicles, and other miscellaneous equipment.